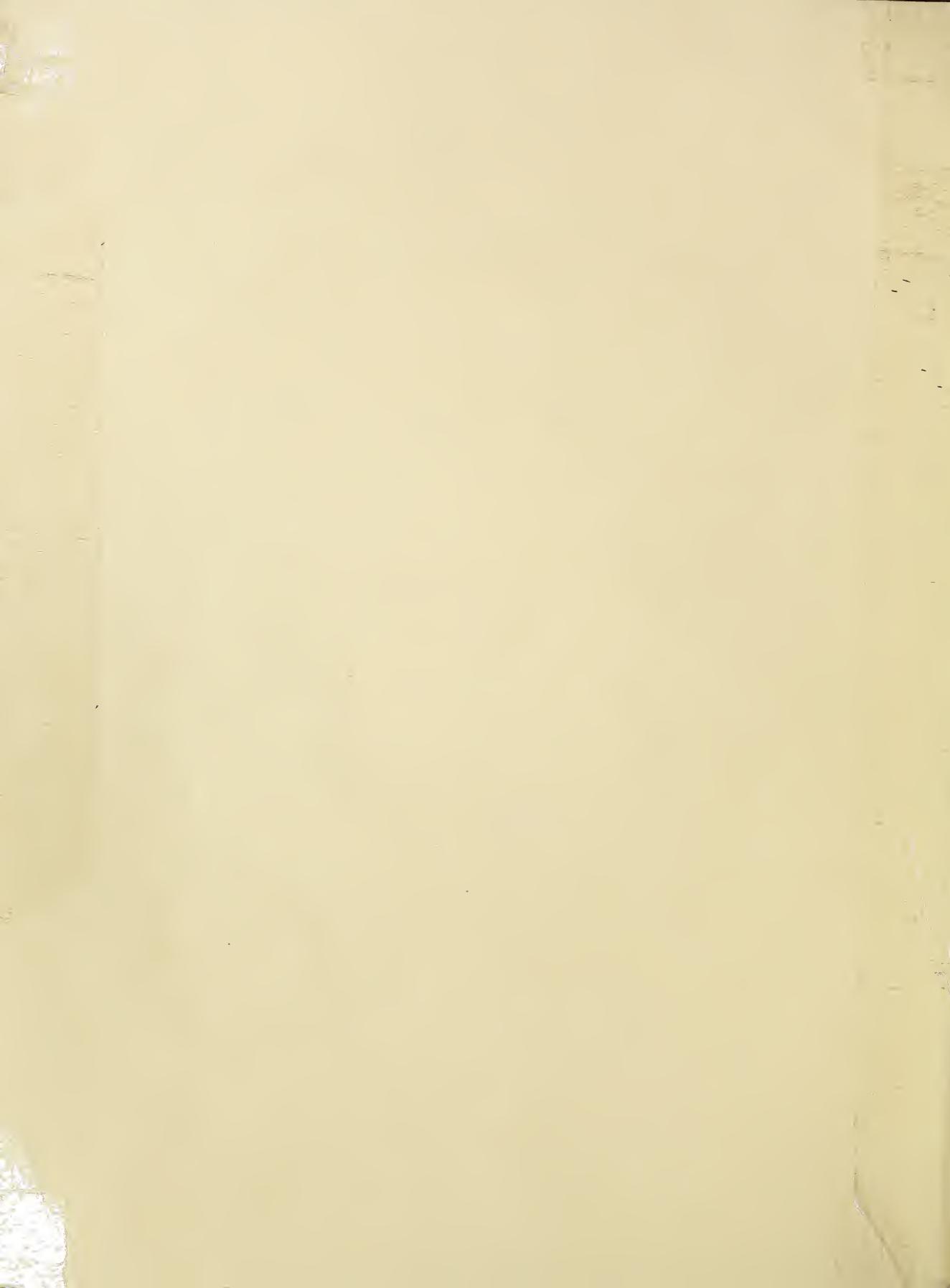


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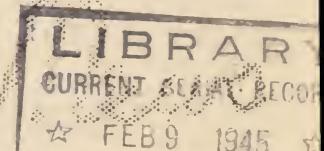
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School lunch



No. 2

War Food Administration
December 1, 1944

Office of Distribution

Fargo, North Dakota

PARENTS SEE LUNCH

SETUP IN ACTION

Parents of children at Rosebud School No. 69 near Litchville in Barnes County are behind their School Lunch Program 100 per cent. Mrs. T. E. Flowers, teacher, writes, "We held a program in school last Friday. The parents were invited to come early and eat lunch with us at school so they could see how the hot lunch was handled. They are very well pleased with our arrangements and are willing to supply any articles needed." Mrs. Flower adds that some of her pupils showed remarkable gains in class work in just two weeks of hot lunches.

Other schools might well follow the example of Mrs. Flowers. Where parents take an active interest in the project and have an opportunity to see how it operates, any School Lunch Program is bound to succeed.

LETTERS FROM OTHER

SPONSORS ARE WELCOME

SCHOOL LUNCH NEWS will be glad to receive comments from other teachers and sponsors. If your program is working particularly well, if you have some special way of combining nutrition education with the noon lunches, if you have overcome difficulty in the handling of any detail, if you have noted any improvement in the deportment and health of the children let us know about it so we can pass on to others the benefits of your experiences.

AGREEMENT SIGNED UP

BY 550 SCHOOLS NOW

North Dakota has passed the 550 mark in the sign up of schools for participation in the WFA's school lunch program. This compares with a peak of 426 last year. Cancellations are being put through in the cases of 8 schools which did not submit claims on time and which did not respond to an additional notice calling for a reply in 10 days. Such action is necessary because funds tied up for these schools are needed elsewhere.

30 MINUTES STUDY

WILL SAVE TEMPER Does it burn you up when your school lunch claim comes bouncing back for corrections? Well, you can save your temper and a delay of a week or more in getting your reimbursement check if you will spend 30 minutes re-reading your Agreement with WFA and the instructions on the reverse side of the Report and Claim for Reimbursement, Form FDA 536. Read over the agreement again right now. Copies of this should be available to all persons having anything to do with the management of the program. Extra copies will be supplied by the District Office upon request. Study the instructions on Form FDA 536 just before you make out your next claim. We are sure this will result in elimination of many errors made on last month's claims.

HERE'S AN ANALYSIS

OF MONTHLY REPORTS

Before starting to study the claim form, you might find it helpful to analyze what it calls for. Primarily just this: the income upon which your program operates, including payments by children, if any, and reimbursement being claimed from WFA (Item 3a on form); your cash expenditures for food, labor and other costs (Item 3b); your non-cash contributions, including labor and food which might be contributed by children or parents (Item 4); amounts and

(Over)

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cost of Abundant Foods used during month (Item 5); amounts of WFA Commodities received during month (Item 6); number of days meals were served (Item 7); total number of meals served during entire month--not just for one day--reimbursement rate, maximum claim which is number of meals multiplied by rate, and number of meals served free (Item 8); and amount claimed (Item 9). That's not so complicated, is it?

ALL ITEMS IN CLAIM

CALL FOR ENTRIES Many sponsors leave some spaces blank on their claim form. An entry of some kind should be made under every item. If you did not collect anything from children for meals, if you did not pay out any money for labor, if you did not receive any WFA Commodities, and so on, write "none" in these spaces.

ABUNDANT FOODS--

WFA COMMODITIES There seems to be some misunderstanding on what is meant by the terms "Abundant Foods" (Item 5 on claim) and "WFA Commodities" (Item 6). Here is what is meant:

"Abundant Foods" are designated each month as a part of the War Food Administration's program of placing the spotlight on foods that are plentiful. It is desirable that people use more of these plentiful items to relieve pressure on other items that may be scarce. The list, never containing more than six items, is mailed to each sponsor in a special bulletin monthly. The December Bulletin is included in the envelope with this School Lunch News. As a part of their agreement with WFA, each school is asked to buy and use as much of these foods as they can properly utilize in their programs. However, WFA reimbursement is not limited to these items. WFA wants you to buy all agricultural commodities needed for a well-rounded lunch but urges especially that you buy as many Abundant Foods as you can use. The December Abundant Foods are apples, onions, peanut butter, dried beans, potatoes and grapefruit juice.

"WFA Commodities" are agricultural products which WFA buys to support farm markets, and which are made available to schools, free except for shipping costs from carload receiving points within the state. There are three such points in North Dakota at present--Mandan, Jamestown and Grafton. More may be set up later. Schools must make special application to receive these commodities. Thus far 42 schools have been approved to receive them in this state. If other schools are interested in this, they should contact the District Office.

RESPONSE IS GOOD TO

REQUEST FOR RECHECK Response was good to the District Office's recent request for a review by school lunch sponsors of their estimates on applications of data used in setting up their encumbrances. Generally speaking, original estimates on the number of days their program will operate and the number of children participating were quite accurate. In some cases however, "water" was squeezed from encumbrances, thus releasing money for other programs. For example, one school serving a Type B lunch stated that they were beginning their program December 1 instead of October 2 as shown on the application. As they anticipate 30 pupils will participate, the encumbrance for that school can be reduced \$72 (40 days x 30 pupils x 6¢). If any sponsors who did not respond to the recheck request find upon reviewing their original estimates that they were too high or too low, let us know so encumbrance adjustments can be made accordingly.